

**Use this form to change office information or to cancel MLS Property Information Network service for the office. Please complete this form and fax it to (508) 845-2434.**

**Office Information:**

Name: \_\_\_\_\_ MLS ID: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Office Email Address: \_\_\_\_\_

**Please Select One of the Following Choices**

Office Information Changed:

\_\_\_\_\_ Office Address

\_\_\_\_\_ Office Telephone #

\_\_\_\_\_ Office Fax #

Please cancel my office service with MLS Property Information Network.

Effective Date: \_\_\_\_\_

Please cancel my office account with MLS Property Information Network. I will be transferring to a different MLS office #: \_\_\_\_\_ (List new Office ID)

- MLS PIN will also require a Subscriber Information Form signed by the principal / manager of the new office you (and any subscribers) are transferring to.
- Any Active or Under Agreement listings associated with the office closing down should be Cancelled and re-entered as New listings under the new office you (and any subscribers) are transferring to.

\_\_\_\_\_  
**NAME OF PRINCIPAL (PLEASE PRINT)**

\_\_\_\_\_  
**SIGNATURE OF PRINCIPAL**

\_\_\_\_\_  
**DATE**

**If you have any questions, please call MLS PIN Membership at (800) 695-3000 option 3.**